

Course Agreement for GEOG 484: Geography/GIST Internships
Geography and Geographic Information Science & Technology in the College of Geosciences
Texas A&M University
Tel: (979) 845-7141; Fax: (979) 862-4487

Student name _____ UIN _____ Major _____ Classification _____
 Semester to receive credit _____ # of Credit hours* _____ Section number** _____ Deadline of report** _____
 Will you be within 50 miles of College Station? ___ Will you be enrolled in other courses at TAMU while receiving credit? ___
 Location the credit will be used in degree plan _____
 Cell phone number _____ Email address _____
 Emergency contact name _____ Relationship _____ Phone number _____

*Maximum of 3 hours of credit in a fall or spring semester. Maximum of 6 hours of credit in a summer semester.
 **To be filled out by the Geography Academic Adviser.

Instructions

1. Students may be able to earn credits for internships related to their field of study. Students interested in receiving credit for their internship need to complete and turn in this form before the internship begins. Students can choose to register for GEOG 484 Internship the semester of the internship or, if the internship takes place in the summer, they may choose the fall semester. Recognition of internship after it has been completed will not be granted without prior arrangements being made.
2. Students must discuss the internship with the Internship Director prior to completing this form to obtain signatures.
3. Students must complete and submit this form to the Geography Academic Adviser prior to enrolling in GEOG 484.
4. Students and internship host supervisors must complete and sign this form then submit it to the Geography Academic Adviser. Fax is acceptable. Once approved, the student will be enrolled in a section of GEOG 484 by the Geography Academic Adviser. **You must attach official job posting or list of expected responsibilities to this form.**
5. **Once you are registered for the course, pay tuition and fees as usual by the University deadline. You will be charged tuition and fees like a regular course.**

Internship host company _____ Type of host company _____
 Internship supervisor name _____ Supervisor title _____
 Company address _____ City _____ State _____ Zip _____
 Telephone number _____ Fax number _____ Email _____
 Internship position title _____ Start date _____ End date _____
 Approximate hours per week _____ Approximate total hours _____ Rate of pay, if any _____
 Any other paid expenses? If so, what? _____

I agree to my responsibilities according to the instructions and requirements described above.

Student signature _____ Date _____
 Internship host signature _____ Date _____

Office use only:
 Internship Director signature _____ Pre-Internship Meeting Date: _____ Date _____
 Geography Adviser signature _____ Date section was created _____