

# APPENDIX B3: 64-Hour PhD Requirements and Program Benchmark Worksheet (Students entering program prior to Fall 2022)

Student's Name \_\_\_\_\_

Semester and year of admission to the graduate program: \_\_\_\_\_

Use this worksheet if:

- You are on the 64-credit-hour program (entered with a recent M.A. or M.S. in Sociology).
- If you are on the 96-credit-hour program, please use the worksheets found in Appendices B1 and B2.

Please keep in mind the following guidelines:

- No more than 12-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 64-credit hours).
- Theory courses (SOC 611 and 615) and methods courses (SOC 623, 631, and 624 or 604) should be completed during the first two years in the program.
- No more than 6 credit hours of Directed Studies (SOC 685) can count for the 64-hour program.
- Starting in Fall 2022, SOC 680 shifted from being a three-credit to one-credit class. The current worksheet is written with the assumption that you received three credits for SOC 680 (prior to Fall 2022).

## DEGREE REQUIREMENTS

### DOCTORAL REQUIRED COURSEWORK (21 HOURS)

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

#### Theory Courses (6 hours)

SOC 611: Classical Sociological Theory

Semester completed \_\_\_\_\_

SOC 615: Contemporary Sociology Theory

Semester completed \_\_\_\_\_

#### Methods Courses (9 hours)

SOC 623: Measurement of Sociological Parameters

Semester completed \_\_\_\_\_

SOC 631: Seminar in Sociological Research (Quantitative)

Semester completed \_\_\_\_\_

SOC 624: Qualitative Methodology

Semester completed \_\_\_\_\_

or SOC 604: Comparative Historical Methods

**Professional Development Courses (6 hours)**

SOCI 680: Teaching Undergraduate Sociology  
SOCI 681: Professional Seminar in Sociology (0 hours)  
SOCI 682 Grant Writing for the Social Sciences

**OR**

SOCI 683 Professional Writing and Publication

Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
  
Semester completed \_\_\_\_\_

**MAJOR AND MINOR AREA COURSEWORK (21 HOURS)**

**Major Area Coursework Name** \_\_\_\_\_

Course #1 \_\_\_\_\_  
Course #2 \_\_\_\_\_  
Course #3 \_\_\_\_\_  
Course #4 \_\_\_\_\_

**(12 hours)**  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

**Minor Area Coursework Name** \_\_\_\_\_

Course #1 \_\_\_\_\_  
Course #2 \_\_\_\_\_  
Course #3 \_\_\_\_\_

**(9 hours)**  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

**DOCTORAL ELECTIVE COURSES (0-4 HOURS)**

\_\_\_\_\_  
\_\_\_\_\_

Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

**DOCTORAL RESEARCH HOURS (18-22 HOURS)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

Name of Ph.D. Committee Chair: \_\_\_\_\_

Ph.D. Committee Members (minimum 3 members, 1 outside department):  
\_\_\_\_\_

Ph.D. Degree Program Plan Approved Semester completed \_\_\_\_\_  
Completion of Preliminary Examinations Semester completed \_\_\_\_\_  
Completion of Dissertation Proposal Semester completed \_\_\_\_\_  
Completion of Dissertation Semester completed \_\_\_\_\_

# PROGRAM BENCHMARKS

## YEAR #1

### Fall semester

Complete the following required coursework:

SOCI 600: Introduction to Sociological Data Analysis

SOCI 611: Classical Sociological Theory

SOCI 623: Measurement of Sociological Parameters

SOCI 681: Professional Seminar in Sociology

### Spring semester

Complete the following coursework:

SOCI 615: Contemporary Sociology Theory

SOCI 631: Seminar in Sociological Research (Quantitative)

SOCI 681: Professional Seminar in Sociology

Complete a minimum of four required theory and/or methods courses

Select advisor and major

NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

## YEAR #2

By the end of Year #2, you should have:

Completed remaining required courses:

SOCI 631: Seminar in Sociological Research (Quantitative)

SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods

SOCI 680: Teaching Undergraduate Sociology (1 hour)

Continue to take coursework for your major and minor

Met with your committee to plan Ph.D. Preliminary Examination

Presented a paper at a conference (e.g., regional, national, specialty) or a department brown bag

Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

### Fall semester

Select committee members

Submit Degree Plan of Study with Graduate and Professional School

### Spring semester

No specific benchmarks listed

## **YEAR #3**

By the end of Year #3, you should have:

Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).

Attended teaching activities at a professional conference or guest lectured in a faculty member's class.

### Fall semester

Complete coursework for major and minor

Complete preliminary examinations

### Spring semester

Defend dissertation proposal

## **YEAR #4**

By the end of Year #4, you should have:

Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)

Taught a sociology course at a college or university.

### Fall semester

Prepare to enter the job market

Prepare material for job applications

Prepare research job talk

Practice research job talk

### Spring semester

Complete dissertation

Schedule final examination

Submit dissertation to Graduate & Professional School