

# APPENDIX C1: 96-Hour PhD Requirements and Program Benchmark Worksheet—Thesis/Paper Option (Students entering program IN Fall 2022 only)

Student's Name \_\_\_\_\_

Use this worksheet if:

- You are on the 96-credit-hour program (entered without a recent M.A. or M.S. in Sociology).
- If you are on the 64-credit-hour program, please use the worksheet found in Appendix A4.

Please keep in mind the following guidelines:

- No more than 15-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 96-credit hours).
- Theory courses (SO CI 611 or 615) and methods courses (SO CI 600, 623, 631, and 624 or 604) should be completed during the first two years in the program.
- Quantitative methods courses (SO CI 600 and 631) should be taken as a sequence during one academic year.
- No more than 6 credit hours of Directed Studies (SO CI 685) can count for the 96-hour program.
- NOTE: The department changed the number of required theory courses in May 2023. Students entering in Fall 2022 may elect to take one or two required theory courses. Please confer with the Director of Graduate Studies to confirm your choice.

## DEGREE REQUIREMENTS

### PART 1: MASTER'S REQUIRED COURSEWORK (MUST TOTAL 32 HOURS)

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

#### Theory Courses (6 hours)

SO CI 611: Classical Sociological Theory

Or SO CI 615: Contemporary Sociology Theory

Semester completed \_\_\_\_\_

#### Methods Courses (12 hours)

SO CI 623: Measurement of Sociological Parameters

Semester completed \_\_\_\_\_

SO CI 600: Introduction to Sociological Data Analysis

Semester completed \_\_\_\_\_

SO CI 631: Seminar in Sociological Research (Quantitative)

Semester completed \_\_\_\_\_

SO CI 624: Qualitative Methodology

Semester completed \_\_\_\_\_

or SO CI 604: Comparative Historical Methods

**Professional Development Courses (1 hour)**

SOCI 680: Teaching Undergraduate Sociology (1 hour) Semester completed \_\_\_\_\_  
SOCI 681: Professional Seminar in Sociology (0 hours) Semester completed \_\_\_\_\_  
SOCI 681: Professional Seminar in Sociology (0 hours) Semester completed \_\_\_\_\_

**Master’s Elective Courses (6 hours)**

Elective #1: \_\_\_\_\_ Semester completed \_\_\_\_\_  
Elective #2: \_\_\_\_\_ Semester completed \_\_\_\_\_

**Master’s Research Hours (7 hours)**

At least 3 credits of research program Hours (SOCI 691) should be taken with the Master’s Committee Chair during the first three semesters of the program to facilitate work on the Master’s thesis/paper or take the elective Master’s paper class (SOCI 691) during the first year.

SOCI 691: Research (number of hours) \_\_\_\_\_ Semester completed \_\_\_\_\_  
SOCI 691: Research (number of hours) \_\_\_\_\_ Semester completed \_\_\_\_\_  
SOCI 691: Research (number of hours) \_\_\_\_\_ Semester completed \_\_\_\_\_

Name of Master’s Committee Chair: \_\_\_\_\_

Master’s Committee Member’s (minimum 2 members, 1 outside department):  
\_\_\_\_\_

Master’s Program Plan Approved (Complete only if taking thesis Option) Semester completed \_\_\_\_\_

Master’s Thesis/Paper Completed Semester completed \_\_\_\_\_

**PART 2: PH.D. REQUIRED COURSEWORK (MUST TOTAL 64 HOURS)**

Note: Please keep the following guidelines in place when determining major and minor areas.

- Major and minor should be selected in consultation with student’s advisor and committee from ASA Sections (<https://www.asanet.org/communities-sections/sections/current-sections>).
- At least 2 courses in the major/minor structure should be regular Sociology graduate seminars, not including Directed Studies (SOCI 685).
- No more than 2 out-of-department courses can count towards the major/minor structure.

**Major Area Coursework Name** \_\_\_\_\_ **9 (hours)**

Course #1 \_\_\_\_\_ Semester completed \_\_\_\_\_

Course #2 \_\_\_\_\_ Semester completed \_\_\_\_\_

Course #3 \_\_\_\_\_ Semester completed \_\_\_\_\_

**Minor Area Coursework Name** \_\_\_\_\_ **(3 hours)**

Course #1 \_\_\_\_\_

Semester completed \_\_\_\_\_

**Doctoral Elective Courses (12-34 hours)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

**Doctoral Research Hours (18-40 hours)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

Name of Ph.D. Committee Chair: \_\_\_\_\_

Ph.D. Committee Members (minimum 3 members, 1 outside department):  
\_\_\_\_\_  
\_\_\_\_\_

Ph.D. Degree Program Plan Approved Semester completed \_\_\_\_\_  
Completion of Preliminary Examinations Semester completed \_\_\_\_\_  
Completion of Dissertation Proposal Semester completed \_\_\_\_\_  
Completion of Dissertation Semester completed \_\_\_\_\_

**PROGRAM BENCHMARKS**

**YEAR #1**

Fall semester

- Complete following required coursework:  
SOCI 600: Introduction to Sociological Data Analysis  
SOCI 611: Classical Sociological Theory  
SOCI 623: Measurement of Sociological Parameters  
SOCI 681: Professional Seminar in Sociology

Spring semester

Complete the following coursework:

SOCI 615: Contemporary Sociology Theory  
SOCI 631: Seminar in Sociological Research (Quantitative)  
SOCI 681: Professional Seminar in Sociology  
SOCI 691: Research Hours

Complete a minimum of four required theory and/or methods courses  
Select advisor and major  
Work on Master's paper or thesis  
NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

## **YEAR #2**

During Year #2, you should complete the following required courses:

SOCI 631: Seminar in Sociological Research (Quantitative)  
SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods  
SOCI 680: Teaching Undergraduate Sociology (1 hour)

### Fall semester

Select committee members  
Submit Degree Plan of Study with Graduate and Professional School

### Spring semester

Complete Master's paper or thesis  
Start submitting to conferences

## **YEAR #3**

By the end of Year #3, you should have:

Completed your coursework for your major and minor  
Met with committee to plan PhD Preliminary Examination  
Presented a paper at a conference (e.g., regional, national, speciality) or a department brown bag  
Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

## **YEAR #4**

By the end of Year #4, you should have:

Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).

Attended teaching activities at a professional conference or guest lecture in a faculty member's class.

Fall semester

Complete preliminary examination

Spring semester

Defend dissertation proposal

**YEAR #5**

By the end of Year #5, you should have:

Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)

Taught a sociology course at a college or university.

Fall semester

Prepare to enter the job market

Revise materials for job applications.

Prepare research job talk

Practice research job talk

Spring semester

Complete dissertation

Schedule final examination

Submit dissertation to Graduate & Professional School