

# APPENDIX C2: 96-Hour PhD Requirements and Program Benchmark Worksheet—Nonthesis Option (Students entering program in Fall 2022 ONLY)

Student's Name \_\_\_\_\_

Use this worksheet if:

- You are on the 96-credit-hour program (entered without a recent M.A. or M.S. in Sociology).
- If you are on the 64-credit-hour program, please use the worksheet found in Appendix A4.

Please keep in mind the following guidelines:

- No more than 15-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 96-credit hours).
- Theory courses (SOCL 611 and 615) and methods courses (SOCL 600, 623, 631, and 624 or 604) should be completed during the first two years in the program.
- Quantitative methods courses (SOCL 600 and 631) should be taken as a sequence during one academic year.
- NOTE: The department changed the number of required theory courses in May 2023. Students entering in Fall 2022 may elect to take one or two required theory courses. Please confer with the Director of Graduate Studies to confirm your choice.

## DEGREE REQUIREMENTS

### PART 1: MASTER'S REQUIRED COURSEWORK (MUST TOTAL 32 HOURS)

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

#### Theory Courses (6 hours)

SOCL 611: Classical Sociological Theory

Or SOCL 615: Contemporary Sociology Theory

Semester completed \_\_\_\_\_

#### Methods Courses (12 hours)

SOCL 623: Measurement of Sociological Parameters

Semester completed \_\_\_\_\_

SOCL 600: Introduction to Sociological Data Analysis

Semester completed \_\_\_\_\_

SOCL 631: Seminar in Sociological Research (Quantitative)

Semester completed \_\_\_\_\_

SOCL 624: Qualitative Methodology

Semester completed \_\_\_\_\_

or SOCL 604: Comparative Historical Methods

#### Professional Development Courses (1 hour)

SOCI 680: Teaching Undergraduate Sociology (1 hour)	Semester completed _____
SOCI 681: Professional Seminar in Sociology (0 hours)	Semester completed _____
SOCI 681: Professional Seminar in Sociology (0 hours)	Semester completed _____

**Master’s Elective Courses (13 hours)**

Elective #1: _____	Semester completed _____
Elective #2: _____	Semester completed _____
Elective #3: _____	Semester completed _____
Elective #4: _____	Semester completed _____
Additional elective (if needed) _____	Semester completed _____

Name of Master’s Committee Chair: \_\_\_\_\_  
 Master’s Committee Member’s (minimum 2 member, 1 outside department):  
 \_\_\_\_\_

Master’s Program Plan Approved	Semester completed _____
Master’s Oral Examination Completed	Semester completed _____

Note: If you take the non-thesis option and take a terminal Master’s, you end your courses here. If, on the other hand, you decide to go onto the Ph.D., you must also take the courses noted below. If you want to go into an academic or academic-adjacent career, we highly encourage you to do the Master’s thesis or paper option instead of this non-thesis option.

**PART 2: PH.D. REQUIRED COURSEWORK (MUST TOTAL 64 HOURS)**

Note: Please keep the following guidelines in place when determining major and minor areas.

- Major and minor should be selected in consultation with student’s advisor and committee from ASA Sections (<https://www.asanet.org/communities-sections/sections/current-sections>).
- At least 2 courses in the major/minor structure should be regular Sociology graduate seminars, not including Directed Studies (SOCI 685).
- No more than 2 out-of-department courses can count towards the major/minor structure.

<b>Major Area Coursework Name</b> _____	<b>9 (hours)</b>
Course #1 _____	Semester completed _____
Course #2 _____	Semester completed _____
Course #3 _____	Semester completed _____

<b>Minor Area Coursework Name</b> _____	<b>(3 hours)</b>
Course #1 _____	Semester completed _____

<b>Doctoral Elective Courses (12-34 hours)</b>	Semester completed _____
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Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

**Doctoral Research Hours (18-40 hours)**

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Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_  
Semester completed \_\_\_\_\_

Name of Ph.D. Committee Chair: \_\_\_\_\_

Ph.D. Committee Members (minimum 3 members, 1 outside department):  
\_\_\_\_\_  
\_\_\_\_\_

Ph.D. Degree Program Plan Approved	Semester completed _____
Completion of Preliminary Examinations	Semester completed _____
Completion of Dissertation Proposal	Semester completed _____
Completion of Dissertation	Semester completed _____

## PROGRAM BENCHMARKS

### YEAR #1

During Year #1, you should complete a minimum of four required theory and/or methods courses

Fall semester

Complete following required coursework:

- SOCI 600: Introduction to Sociological Data Analysis
- SOCI 611: Classical Sociological Theory
- SOCI 623: Measurement of Sociological Parameters
- SOCI 681: Professional Seminar in Sociology

### Spring semester

Complete the following coursework:

- SOCI 615: Contemporary Sociology Theory
- SOCI 631: Seminar in Sociological Research (Quantitative)
- SOCI 681: Professional Seminar in Sociology
- SOCI 691: Research Hours

NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

### **YEAR #2**

During Year #2, you should complete the following required courses:

- SOCI 631: Seminar in Sociological Research (Quantitative)
- SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods
- SOCI 680: Teaching Undergraduate Sociology (1 hour)

### Fall semester

- Select committee members
- Submit Degree Plan of Study with Graduate and Professional School

### Spring semester

- Complete Master's Oral Examination
- Start submitting to conferences

### **YEAR #3**

By the end of Year #3, you should have:

- Completed your coursework for your major and minor
- Met with committee to plan PhD Preliminary Examination
- Presented a paper at a conference (e.g., regional, national, speciality) or a department brown bag
- Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

### **YEAR #4**

By the end of Year #4, you should have:

- Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).
- Attended teaching activities at a professional conference or guest lecture in a faculty member's class.

Fall semester

Complete preliminary examination

Spring semester

Defend dissertation proposal

**YEAR #5**

By the end of Year #5, you should have:

Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)

Taught a sociology course at a college or university.

Fall semester

Prepare to enter the job market

Revise materials for job applications.

Prepare research job talk

Practice research job talk

Spring semester

Complete dissertation

Schedule final examination

Submit dissertation to Graduate & Professional School